



# Clermont Metropolitan Housing Authority

65 South Market Street | Batavia, Ohio 45103

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www.clermontmha.org

## Rent Review Request Form

### Rent Increase Guidelines

In order to approve a rent increase, the unit must have met the requirements of HQS at the most recent inspection. The amount of the increase approved is subject to CMHA's rent reasonableness standards. Only one rent increase will be approved in a 12-month period.

Landlords may request a rent increase review annually. If approved, the effective date of a rent increase will be the anniversary date of the Housing Assistance Payment Contract. For each tenant eligible for a rent increase, requests must be submitted to CMHA within 60 days of each tenant's contract anniversary date.

Tenant Name: \_\_\_\_\_

Landlord Name: \_\_\_\_\_

Address: \_\_\_\_\_

Current Rent: \_\_\_\_\_

\_\_\_\_\_

Requested Rent: \_\_\_\_\_

Any Landlord Paid Utilities: \_\_\_\_\_

PLEASE LIST ANY MAJOR IMPROVEMENTS OR CHANGES YOU WOULD LIKE US TO TAKE INTO CONSIDERATION.

\_\_\_\_\_

Signature: \_\_\_\_\_

### CMHA Use Only

Amount of New Rent \_\_\_\_\_ Effective Date \_\_\_\_\_

Partial approval; new contract rent \_\_\_\_\_ Request Denied \_\_\_\_\_

Request for Tenancy Approval \_\_\_\_ (attached) Required to be signed by both landlord & tenant and returned to CMHA office before any increase will be approved.

CMHA Specialist \_\_\_\_\_

Date \_\_\_\_\_